



**COLCHESTER AND TENDRING WOMEN'S REFUGE**

**VOLUNTEER APPLICATION FORM**

**PLEASE ENSURE THAT YOU SIGN AND DATE THE DECLARATION ON  
PAGE 5**

<b>Name</b>	
<b>Address &amp; Postcode</b>	
<b>Telephone Number</b>	
<b>Email address</b>	

**Please tell us how you came to be interested in the work of the Refuge  
and why you would like to volunteer with us.**

**Please tell us of any qualifications/skills/experience that you have that may enhance the service we offer. This can include any relevant training or courses that you have undertaken.**

**Are there any areas that you are especially interested in learning about?**

**Do you have any requirements that we need to be made aware of that could affect the type of volunteering you could undertake?**

**Please give us details of any previous work experience either paid or voluntary.**

**This is an optional question: It would help if you could tell us if you have any experience, either personally or professionally of domestic violence.**

**Yes**

**No**

**Do you hold a current clean driving licence?**

**Yes/No**

**Do you have access to a car you would be prepared to use for volunteer work?**

**Yes/No**

**Please can you supply us with the names of two people we could contact for character references?**

**Reference 1**

**Name**

**Address**

**Postcode**

**Telephone**

**Email**

**Reference 2**

**Name**

**Address**

**Postcode**

**Telephone**

**Email**

**All applicants will be subject to a DBS (Police) Check**  
**Colchester & Tendring Women's Refuge is an equal opportunities employer. Volunteer opportunities are open to women only (section 7 (2)(e) Sex Discrimination Act 1975 applies).**

**Criminal Offences**

Due to the nature of Refuge work, any volunteering post is exempt from the provisions of section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1975. You are required to disclose any information you may have regarding any convictions against yourself, including any which would otherwise be considered as 'spent' in relation to this application. Any such information will be treated in the

strictest confidence and used only in consideration of the suitability of your application.

Have you been convicted of a criminal offence  
or been issued with a caution

**YES/NO**

If YES, please give details on a separate sheet and attach it to this form in a sealed envelope marked '*confidential disclosure*'.

**DECLARATION**

For the purpose of the Data Protection Act 1998, I consent to the information contained in this form and any information received by or on behalf of CTWR relating to the subject matter of this form being processed by them in administering the recruitment process.

I declare that to the best of my knowledge the information I have given in this application is complete and accurate and that I am not banned or disqualified from working with children or vulnerable adults nor subject to any sanctions or conditions imposed by the Independent Safeguarding Authority, the Secretary of State or a regulatory body. I understand that to knowingly give false information or to omit any relevant information could result in the withdrawal of any offer of volunteering.

Signed:

Date:

**How did you hear about us?**

- Volunteer Bureau**
- Referred by friend/volunteer**
- Advertisement**
- Website**
- Other (Please give details)**

**Thank you for completing this form. Please return it to:**

**Colchester & Tendring Women's Refuge  
PO Box 40  
Colchester  
CO1 2XJ**

**Email: [info@colchester-refuge.org.uk](mailto:info@colchester-refuge.org.uk)**

All information provided within this form is protected under Data Protection Regulations. Please see our Recruitment Privacy Statement for further information

## AVAILABILITY

**Please give details of times that you will be available to volunteer:**

**Monday**      **A.M. 9.30 - 1.00**            **P.M. 1.00 - 4.30**     

**Tuesday**      **A.M. 9.30 - 1.00**            **P.M. 1.00 - 4.30**     

**Wednesday**      **A.M. 9.30 - 1.00**            **P.M. 1.00 - 4.30**     

**Thursday**      **A.M. 9.30 - 1.00**            **P.M. 1.00 - 4.30**     

**Friday**      **A.M. 9.30 - 1.00**            **P.M. 1.00 - 4.30**     

**These session times are a guideline only. We are happy to discuss what hours would suit you.**

**How many sessions per week would you like to attend?**

**Would you prefer to attend half or full days?**

**Would you be available at short notice?**

**Colchester and Tendring Women's Refuge is an Equal Opportunities Employer.**

We would be grateful if you would spend a few moments filling in this optional form for us.

Please indicate your ethnic group from the categories below. Choose ONE section from A to E, and then tick the appropriate box.

Please also indicate your age group.

**A White**

British	<input type="checkbox"/>
Irish	<input type="checkbox"/>
Other, please write in	<input type="checkbox"/>
	<input type="checkbox"/>

**Age**

16-18	<input type="checkbox"/>	60+	<input type="checkbox"/>
19-25	<input type="checkbox"/>		
26-45	<input type="checkbox"/>		
46-60	<input type="checkbox"/>		

**B Mixed**

White and Black Caribbean	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>
Other mixed background, please write in	<input type="checkbox"/>

**C Asian, Asian British, Asian English, Asian Scottish, or Asian Welsh**

Indian	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>
Bangladeshi	<input type="checkbox"/>
Chinese	<input type="checkbox"/>
Other Asian background, please write in	<input type="checkbox"/>

**D Black, Black British, Black English, Black Scottish, or Black Welsh**

Caribbean	<input type="checkbox"/>
African	<input type="checkbox"/>
Other Black background, please write in	<input type="checkbox"/>

**E Any other ethnic group**

Other background, please write in	<input type="checkbox"/>
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